

To be printed on Vendor letter head

Date: _____

To,

Smartworld Developers Pvt Ltd
12Ath Floor Tower-2,
M3M International Financial Center
Sector-66, Gurgaon, Haryana-122002

Sub: Letter of undertaking and expression of interest for deduction and deposit of PF in Employer's Code.

Dear Sir,

We **M/s** _____, have been engaged by M/s _____ ("Employer") for execution of work of " _____ " vide work order no. /LOA No. _____ dated _____.

We undertake to submit the following;

1. That we neither have our own EPF code number allotted by local RPFC nor Ours is an exempted organization, thereby allowing us to administer the fund through appointed trustee, as provided under EPF & MP Act 1952.
2. That we engage daily rated monthly paid unskilled / semi-skilled / skilled workmen in different trade category for execution of the above-mentioned work, who fall under the purview of the Act.
3. That we intend to deduct and deposit both Employers' and Employees' contribution along with all applicable charges to the Employer for deposit in their own EPF code number. The delayed payment charges by way of penal damages,

interests and other levies, which is directly or indirectly attributable to our Company, shall also be borne by us, in case the same is imposed by the statutory authority to the Employer.

4. That we shall provide all necessary personal details of all subscribers for timely filing of statutory returns by the Employer and undertake to indemnify all costs and charges that may be imposed on-to the Employer for delay on this account.

5. That we shall be abiding by all provisions of the EPF & MP Act 1952 and schemes there-under and shall be solely liable so far, the liability of the workmen deployed by us shall be concerned.

6. That we shall be jointly and severally liable to the subscribers for settlement of accounts in case of claim.

7. That it shall be our sole responsibility to submit to the Employer the copy of wages register and statement of wages disbursed to the deployed workmen for the current month by 5th day of the succeeding month. The wages disbursed shall in no case be less than the stipulated prevailing rate of minimum wages for the workmen in respective trade category.

In the pretext of above, we would request you to deduct and deposit the EPF dues pertaining to the workmen deployed by us at the site for execution of the subject work. The dues may kindly be recovered from our RA bills or may be paid by us, as the case may be.

Thanking You,

For

Dated